



Disaster Recovery Policy

Breakdown of Essential Services

In the event of a breakdown of essential services (e.g. heating failure, loss of water supply), it is important that you are familiar with the following procedures:

- Parent/Guardians/next of kin will be contacted by telephone and asked to collect their child/ren.
- The school will contact Parents/Guardians/next of kin to inform them when the school will operate normally.
- Please contact the school before bringing your child back to the school to ensure that the school has re-opened.
- The school will refund fees that have been paid by parents for the duration of the closure.
- Updates where possible will also be sent via text or email.